

QP CODE: 205011

Reg. No:.....

Second Post Basic B.Sc Nursing Degree Supplementary Examinations-
May 2013

INTRODUCTION TO NURSING ADMINISTRATION

Time: 3 Hours

Total Marks: 75

- **Answer all questions**

Essays : (2x10=20)

1. Define material management. Discuss the methods used in the inventory control and the role of a nurse in inventory control. (2+3+5=10)
2. Define personnel policies. State the role of nurse administrator in selection of staff nurse. (3+7=10)

Short notes : (5x5=25)

3. Staff welfare
4. Patient assignment method
5. Functions of hospital
6. Hospital information system
7. Types of clinical records

Differentiate between: (4x3=12)

8. Public relation and Therapeutic relation
9. Team nursing and Nursing rounds
10. Controlling and Coordinating
11. Manuals and Reports

Answer briefly: (4x2=8)

12. Methods of skill training
13. Principles of budgeting
14. Methods of problem solving process
15. Four techniques of prevention of infection

Define the following: (5x2=10)

16. Communication
17. Rotation plan
18. Medico legal aspect
19. Disciplinary action
20. Critical thinking
